

Regulations
for
Master of Engineering / Master of Technology /
Master of Business Administration
[R2019]



SRM VALLIAMMAI ENGINEERING COLLEGE

(An Autonomous Institution, Affiliated to Anna University, Chennai)

SRM Nagar, Kattankulathur, Chengalpattu District – 603203

Tamil Nadu

16. REVIEW

Candidates who have not satisfied with results can apply for review of his/ her examination answer paper in a theory course, within **one week from the declaration of results on payment of a prescribed fee** through proper application to the Controller of Examination through the Head of the Department. The paper can be evaluated in front of the students with 3 subject experts.

Candidates applying for Revaluation only are eligible to apply for Review.

17. AUTHORIZED BREAK OF STUDY FROM A PROGRAMME

- 17.1** Break of Study shall be granted only once for valid reasons for a maximum of one year during the entire period of study of the degree programme. However, in extraordinary situation the candidate may apply for additional break of study not exceeding another one year by paying prescribed fee for break of study. If a candidate intends to temporarily discontinue the programme in the middle of the semester for valid reasons, and rejoin the programme in a subsequent year, permission may be granted based on the merits of the case provided he / she applies to the Head of the Institution in advance, but not later than the last date for registering for the end semester examination of the semester in question, through the Head of the Institution stating the reasons thereof and the probable date of rejoining the programme.
- 17.2** The candidates permitted to rejoin the programme after break of study / prevention due to lack of attendance, shall be governed by the Curriculum and Regulations in force at the time of rejoining. The students rejoining in new Regulations shall apply to the Head of the Institution in the prescribed format through Head of the Department for prescribed additional courses, if any, at the beginning of the readmitted semester itself, so as to compensate for the shortage of the credits.
- 17.3** The authorized break of study (for a maximum of one year) will not be counted for the duration specified for passing all the courses for the purpose of classification (vide Clause 15). However, additional break of study granted will be counted for the purpose of classification.
- 17.4** The total period for completion of the Programme reckoned from, the commencement of the first semester to which the candidate was admitted shall not exceed the maximum period specified in clause 4.1 irrespective of the period of break of study in order that he/she may be eligible for the award of the degree.
- 17.5** If any student is detained for want of required attendance, the period spent in that semester shall not be considered as authorized 'Break of Study'.

17.6 If a student cannot complete the degree within the maximum period specified in clause 4.1, including all authorised and unauthorised Break of study, the student could apply for extension to the Head of the Institution. The student may be permitted for one more year based on the merit of the case.

18. DISCIPLINE

18.1 Every student is expected to observe discipline and decorum both inside and outside the college and not to indulge in any activity which will tend to bring down the reputation of the College. In the event of an act of indiscipline being reported, the Head of the Institution shall constitute a disciplinary committee consisting of two Heads of Departments of which one should be from the faculty of the student and two senior professors and his/her class advisor, to inquire into acts of indiscipline and notify the Head of the Institution about the disciplinary action taken. Any expulsion of the student from the college shall be done with prior concurrence of the University.

18.2 If a student indulges in malpractice in any of the end semester / internal examination he / she shall be liable for punitive action as prescribed by the College from time to time

19. SPECIAL CASES

In the event of any clarification in the interpretation of the above rules and regulations, they shall be referred to the Academic Appeals Board. The Academic Appeals Board will offer suitable interpretations/ clarifications / amendments required for special case on such references and get them ratified in the next meeting of the Academic Council. The decision of the Academic Council will be final.

20. REVISION OF REGULATIONS, CURRICULUM AND SYLLABUS

The College may revise, amend or change the Regulations, scheme of examinations, the curriculum and the syllabi from time to time, through the approval of the Academic Council of the College.