

SRM VALLIAMMAI ENGINEERING COLLEGE

(An Autonomous Institution)

ESTD. 1999 - Approved by AICTE - Accredited by NBA
A' Grade Accreditation by NAAC - ISO 9001:2015 Certified Institution

Department of English

Question Bank



II SEMESTER

(COMMON TO ALL BRANCHES)

EN3211 – Professional English-II

Regulation – 2023

Academic Year 2024- 2025

Prepared by

1	Dr. M. Chithra, Assistant Professor / English
2	Dr. Sheeba Manodh, Assistant Professor / English
3	Dr. R. Geetha, Assistant Professor / English
4	Dr. V. Jayanthi. Assistant Professor / English
5	Dr. M. Arthi, Assistant Professor / English
6	Mr. Abhishek David John, Assistant Professor / English
7	Ms. S. Roshan Fathima, Assistant Professor / English

UNIT 1

SYLLABUS

Part A

- I. Prepositional phrases [CO 1]
- II. Verbal Analogy [CO 1]
- III. Same word used as Noun and Verb. [CO 1]
- IV. Contextual meaning of words [CO 1]

Part B

- I. Jumbled Sentences [CO 4]
- II. Compare & Contrast essays [CO 5]

Part – A

I. Prepositional phrases: [CO 1]

BTL - 1

(a) Complete the following sentences using appropriate prepositional phrases.

1. _____ Jane, they all seemed pretty cordial.

- a) except for b) except with c) except from

2. _____ cancer is curable.

- a) to a great extent b) for a great extent c) in a great extent

3. The train was late, _____, I managed to get to the meeting in time.

- a) despite of this b) in spite this c) in spite of this

4. _____ the starter, I thought the meal was excellent.

- a) apart with b) apart from c) apart for

5. What is the _____ you?

- a) matter of b) matter with c) matter on

6. My car is parked _____ the post office.

- a) in front of b) in front c) in front at

7. He acted _____ my instructions.

- a) according with b) according to c) accordance with

8. He is _____ me.

a) at enmity with b) at enmity for c) at enmity

9. I called him _____ my voice.

a) at the top of b) at the top off c) with the top of

10. His words are _____ the facts.

a) at variance with b) at variance to c) at variance of

(b). Complete the following sentences using appropriate prepositional phrases.

1. _____ me, I will be happy to lend a hand.

- On behalf of
- Instead of
- As for
- Apart from

2. I am _____ the idea. I think it will work well.

- on behalf of
- in favour of
- by means of
- about the

3. His success was _____ the support he got from the team.

- owing to
- due to
- by means of
- with regard to

4. Unfortunately, we had to cancel it _____ the bad weather.

- in case of
- owing to
- in favour of
- about the

5. I'd like to thank you _____ all of us.

- with regard to
- on behalf of
- owing to
- in favour of

6. Everything is _____, there is no need to worry.

- in control
- under control
- because of
- about the

7. I need it by Friday ____.
- on the fly
 - at the latest
 - at short notice
 - as quickly as possible
8. She has nothing ____ them.
- on behalf of
 - in common with
 - on common with
 - in behalf of
9. He looks upset- I think he took the criticism ____.
- by heart
 - to heart
 - of heart
 - in heart
10. You've finished ____.
- at the latest
 - at last
 - in the latest
 - of the latest

II. Verbal Analogy [CO 1]

BTL - 3

1. Write the suitable word for the given Verbal Analogies
- a. Hot : Scorching :: Cold : _____
 - b. Brave : Fearless :: Cowardly : _____
 - c. Rain : Wet :: Sun : _____
 - d. Finger : Hand :: Toe : _____
 - e. Fruit : Banana :: Flower : _____
 - f. Happy : Ecstatic :: Sad : _____
 - g. Pen : Write :: Knife : _____
 - h. Whisper : Shout :: Walk : _____
 - i. Ocean : Beach :: Forest : _____
 - j. Sherlock Holmes : Arthur Conan Doyle :: Harry Potter : _____
 - k. Chef : Restaurant :: Pilot : _____
 - l. rush : Painter :: Hammer : _____
 - m. Buy : Sell :: Borrow : _____
 - n. Triangle : Pyramid :: Circle : _____
 - o. Morning : Sunrise :: Evening : _____
 - p. Faint : Loud :: Dim : _____
 - q. Square : Cube :: Circle : _____
 - r. Altruistic : Selfless :: Malevolent : _____
 - s. Seed : Plant :: Larva : _____
 - t. France : Paris :: Japan : _____

III. Same word used as Noun and Verb: [CO 1]

BTL - 3

2. Make sentences with the words given below using them as nouns and verbs in separate sentences.

(For eg.

Noun: I went for a morning run.

Verb: Please don't run in the hallway.

Noun: The athlete's long jump was impressive.

Verb: Can you jump over that obstacle?

Read:

Noun: The ballroom dance was enchanting.

Verb: Let's dance to the music.

- a. Cook
- b. Sleep
- c. Write
- d. Sing
- e. Talk
- f. Change
- g. Watch
- h. Plant
- i. Dust
- j. Light
- k. Book
- l. Cook
- m. Row
- n. Board
- o. Paint
- p. Exercise
- q. File
- r. Play
- s. Park
- t. Ring

IV. Contextual meaning of words [CO 1]

BTL - 3

I. Answer the following.

1. In the given sentence, what does the word 'ephemeral' mean? "The beauty of the cherry blossoms is ephemeral."
- a) Permanent
 - b) Evolving

- c) Lasting a short time
- d) Transformative
2. Choose the correct synonym for 'ubiquitous' in the context of the sentence: In today's society, smartphones have become ubiquitous.
- a) Rare
- b) Commonplace
- c) Limited
- d) Unique
3. Identify the antonym for 'exuberant' in the following sentence: Despite the setback, she remained exuberant and optimistic.
- a) Upbeat
- b) Jubilant
- c) Pessimistic
- d) Energetic
4. Explain the meaning of 'catalyst' in the context of the sentence: His innovative idea served as a catalyst for positive change in the company.
- a) A barrier
- b) A hindrance
- c) A positive force that stimulates change
- d) A stagnant condition
5. He spoke with a veneer of politeness, hiding his annoyance. What does the word 'veneer' convey?
- a) A deep understanding
- b) A genuine display
- c) A superficial or deceptive layer
- d) A foundation of sincerity

6. Determine the appropriate meaning of 'disparate' in the given sentence: The committee struggled to find common ground due to the disparate views among its members.
- a) Similar
 - b) Unified
 - c) Differing or distinct
 - d) Homogeneous
7. Find the contextual meaning of 'quixotic' in this sentence: His quixotic quest for perfection often led him to pursue unattainable goals.
- a) Realistic
 - b) Pragmatic
 - c) Idealistic but impractical
 - d) Achievable
8. Choose the correct meaning for 'tenacious' in the following sentence: Despite facing numerous challenges, she remained tenacious in pursuing her dreams.
- a) Resigned
 - b) Flexible
 - c) Persistent and determined
 - d) Indifferent
9. Explain the figurative sense of 'skeletons in the closet' in this context: Every family has its secrets and a few skeletons in the closet.
- a) Visible family history
 - b) Personal achievements
 - c) Hidden or undisclosed secrets
 - d) Everyday challenges
10. Determine the connotation of 'austere' in the given statement: The professor's austere demeanor sometimes intimidated his students.
- a) Warm and approachable

- b) Strict and stern
 - c) Lighthearted and humorous
 - d) Casual and informal
11. In the phrase a 'silver lining', what does the word 'lining' symbolize?
- a) A protective layer
 - b) A positive or hopeful aspect
 - c) An obstacle to progress
 - d) A hidden agenda
12. Identify the correct meaning of 'cacophony' in the following sentence: The cacophony of city life overwhelmed her, making it hard to concentrate.
- a) A melodious blend of sounds
 - b) A serene atmosphere
 - c) A harsh and discordant mixture of sounds
 - d) Complete silence
13. Determine the connotation of 'resilient' in this statement: Despite facing numerous challenges, she displayed a sense of resilience that inspired those around her.
- a) Defiant
 - b) Fragile
 - c) Robust and determined
 - d) Depressed
14. Determine the metaphorical meaning of 'burning the midnight oil' in this sentence: In order to meet the deadline, she had to burn the midnight oil for several nights.
- a) Enjoying a late-night snack
 - b) Using excessive electricity
 - c) Working late into the night or putting in extra effort
 - d) Lighting a midnight candle

15. Explain the nuanced meaning of 'bittersweet' in the given sentence : Graduation day was bittersweet for the students, as they were excited to move on but sad to leave their friends behind.
- a) Completely joyful
 - b) Solely sorrowful
 - c) A mixture of joy and sorrow
 - d) Unexpectedly sweet
16. Identify the appropriate definition for 'juxtapose' in the following sentence: The film cleverly juxtaposes scenes from the past with those of the present.
- a) To blend or merge
 - b) To separate and isolate
 - c) To place or deal with close together for contrasting effect
 - d) To present in a chronological order
17. Choose the correct interpretation of 'serendipity' in the context of the statement: Their unexpected encounter at the bookstore was a moment of serendipity.
- a) A planned meeting
 - b) A moment of luck or chance
 - c) An intentional occurrence
 - d) A predetermined event
18. Explain the meaning of 'equivocate' in the given sentence: Politicians are often criticized for their tendency to equivocate instead of giving straightforward answers.
- a) Speak assertively
 - b) Provide clear explanations
 - c) Use ambiguous or vague language to deceive
 - d) Communicate openly and honestly
19. Determine the connotation of 'melancholy' in this statement: As the sun set, a sense of melancholy settled over the abandoned mansion.
- a) Joyful

b) Somber and reflective

c) Energetic

d) Upbeat

20. In the phrase 'throwing in the towel', what does the expression "throwing in" signify?

a) Initiating

b) Retreating

c) Giving up or surrendering

d) Starting anew

PART – B

I. Jumbled Sentences: [CO 4]

BTL - 4

I. The sentences given below make up a paragraph. But they are not in order. Rearrange the jumbled sentences in the correct order.

1.

- i. This could be easily adapted for use by local authorities.
- ii. Paper in, in fact, probably the material that can be most easily recycled.
- iii. Recycling of this kind is already happening with milk bottles, which are returned to the dairies, washed out and refilled.
- iv. On top of that, more and more dairies are experimenting with plastic bottles.
- v. A machine has been developed that pulps papers then processes it into packaging. e.g., egg - boxes and cartons.
- vi. It would mean that people would have to separate their refuse into paper and non- paper, with a different dustbin for each.
- vii. And now with massive increase in paper price, the time has come, at which collection by local authorities could be profitable.
- viii. But both glass and paper are being threatened by the growing use of plastics.

2.

- i. In the long term, certain chemicals in tobacco smoke intensify the damage in the lung region.
- ii. But, giving up smoking progressively reduces such risks of lung cancer.
- iii. Consequently, the mucus remains and starts accumulating in the lungs, making them liable to infection..
- iv. However, without any doubt it can be said that smoking is injurious to health.
- v. The damage caused to the lungs and respiratory passages inhibits the process that removes mucus and dust particles.
- vi. There is an overwhelming statistical and experimental evidence to associate smoking with diseases like lung cancer and coronary heart attacks.
- vii. This, in turn, induces cancer in the lung tissues.
- viii. Apart from early death from these two diseases, heavy smokers suffer from persistent coughs which damage the lungs.

3.

- i. i. If that strikes oil, then production wells can be drilled.
- ii. ii.They carry out surveys from the ground and from the air using a variety of instruments, and they bore into the rocks to take samples.
- iii. When petroleum engineers search for oil, they look for certain types of rock layers, or strata, which they know from past experience can trap oil.
- iv. If it indicates that oil may be present, a test well is drilled.
- v. Oil is found underground trapped in the layers of rock.
- vi. When all the information is collected and analysed, a picture of the underground strata is obtained.
- vii. They also set off explosions in the ground and record the waves reflected from the underground rock layers.
- viii. This is called seismic surveying.

4.

- i. It is malleable and we can, therefore, change its shape by pressing and hammering.
- ii. It has been accepted by the nations of the world as a medium of international exchange.
- iii. It is also ductile, this means that we can draw it out into a wire.
- iv. In ancient India, too, exquisite gold ornaments were made by skilled craftspeople
- v. Although we do not use gold for coinage nowadays, there was a time when gold coins were in use.
- vi. The Greeks developed the art of coin-making to a high degree of skill.

- vii. Gold is important for another reason.
- viii. Gold possesses two properties which make it easy for the artisan to work on.

5.

- i. The dissolved cellulose is formed into threads by a technical process.
- ii. This fibre is, in fact, a reconstituted natural fibre.
- iii. After that, they are dried on a heated roller.
- iv. The cellulose is obtained from shredded wood pulp.
- v. Finally, they are wound on to a bobbin.
- vi. It is made by dissolving cellulose in a solution of sodium hydroxide.
- vii. The threads are drawn from the setting bath of dilute sulphuric acid. Then, they are wound on reel and washed.
- viii. Rayon is a man-made fibre.

6.

- i. When completely satisfied with its new mobile home, the hermit crab will emerge last time, turn the shell over and make a final entrance.
- ii. Once the shell's opening has been located, the crab uses its claws to remove a foreign material before preparing to enter.
- iii. The hermit crab may encounter empty shells in the course of their daily activity, but the vacant shell is usually spotted by sight.
- iv. It rises above the opening, flexes its abdomen, and enters the shell backward.
- v. Its visual response increases with the size of an object and its contrast against the background.
- vi. If the size is right, the crab investigates its shape and texture by rolling it over between its walking legs and running its claws over the surface.
- vii. The shell interior is monitored by the abdomen, and enters the shell backward.
- viii. It then sizes the shell with its walking legs and climbs on it, monitoring its size.

7.

- i. When man wanted to express philosophical concepts, definitions and abstractions, he found the symbols inadequate.
- ii. There are around 5000 languages and dialects throughout the world.
- iii. One solution is to establish an International language.

- iv. In the beginning, we created the symbols and pictures on cave walls to express our ideas.
- v. It is difficult to communicate with people of other regions and continents
- vi. English, to some extent, has served the purpose for International communication
- vii. Hundreds of attempts have been made to develop an official language for communication.
- viii. Then languages began to proliferate.

8.

- (i) The transmission of the receiver's response to the reader is called feedback
- (ii) The sender encodes the message and sends it through a channel.
- (iii) Feedback is essential as it is a barometer of effective communication.
- (iv) This channel is nothing but the language used.
- (v) Your communication cycle is complete only when you get a response from the recipient of your message.
- (vi) The receiver receives the message, decodes it and acts on it.
- (vii) This may happen because of noise.
- (viii) If the message received is not the same as the message sent, there is a breakdown of communication.

II. Compare & Contrast essays: [CO 5]

BTL – 4

1. Compare and contrast the benefits and challenges of traditional classroom learning versus online education.
2. Explore the similarities and differences in cultural traditions between two different states in India.
3. The Impact of Technology on Human Relationships: Face-to-Face vs. Virtual Interaction. Analyze the impact of technology on communication in the pre-digital era compared to the present.
4. Compare and contrast the lives led by people living in the villages and cities according to your perspective.
5. Your opinions on the topic- Exploring the Relationship between Social Media and Mental Health.

6. Write an essay on The Impact of Artificial Intelligence on the Job Market and Employment.
7. Write an essay on The Evolution of Cybersecurity: Challenges and Innovations.
8. Write an essay on The Future of Renewable Energy: Innovations and Challenges
9. Compare and contrast two travel destinations, considering factors like attractions, culture, and overall experience.
10. Write an essay on The Impact of Social Media on Society: Connectivity and Challenges

UNIT II

SYLLABUS

Part A

- I. Active & Passive [CO 1]
- II. Infinitive [CO 1]
- III. Gerund [CO 1]
- IV. Word formation [CO 1]
- V. Purpose Statements [CO 1]
- VI. Adverbs [CO 1]

Part B

- I. Formal letters- letters of complaint, appreciation, and suggestion [CO 2]
- II. Comprehension [CO 3]
- III. E-mail (formal) [CO 3]

Part A

I. Active & Passive: [CO 1] .

BTL- 3

Change into Passive voice

1. The manager assigned tasks to the team members.
2. The chef prepared a special dish for the guests.
3. They invited her to the party.
4. The students asked the professor for clarification.
5. The company will launch a new product next month.
6. The committee will announce the results tomorrow
7. People admire his artistic talents.
8. The librarian gave me this book.
9. They assigned us a challenging project.
10. A mysterious stranger stole the priceless artefact.
11. The CEO will address the employees at the annual meeting.
12. The professor gave the students the books.
13. Jim had his car stolen last night.
14. I'll type these letters before lunchtime.

15. Mr. Brown was stealing iron from the factory.
16. The charity is building a block of flats for the homeless.
17. The government has reached their decision about the new law.
18. The mechanic changed the oil in my car.
19. The hairdresser cut my hair in a completely different style.
20. A friend of mine is going to repair my DVD player next week.

II. Infinitive: [CO 1]

BTL - 1

II. Choose the correct infinitive verb to fill the blank.

Complete, learn, call, read, submit, learn, set, understand, give, see, establish, hear, develop, find, create, improve, advance, Solve, formulate, make

1. I need your help _____ the problem.
2. She hopes _____ a new language this year.
3. It's important for everyone _____ healthy habits.
4. He promised _____ me as soon as he arrives.
5. The teacher asked the students _____ their assignments by tomorrow.
6. We plan _____ the project by the end of the month.
7. My goal is _____ more about different cultures.
8. It's a good idea _____ your goals before starting a project.
9. The team decided _____ a strategy for the upcoming game.
10. She wanted _____ a special gift for her friend's birthday.
11. The manager advised the employees _____ their best efforts.
12. The first step is _____ the instructions carefully.
13. I can't wait _____ my favorite band in concert.
14. The goal is _____ a positive impact on the community.
15. To _____ a successful business, you need a solid plan.
16. He was surprised _____ the news so soon.
17. It's crucial for everyone _____ the importance of teamwork.
18. The chef decided _____ a new dish for the menu.
19. The athlete trains hard _____ his performance in the competition.

20. She hopes _____ her career in the next few years.

III. Gerund: [CO 1]

BTL - 1

III. Fill in the blank choosing the infinitive/ gerund.

1. She enjoys _____ (read) novels in her free time, finding it a relaxing escape from reality.
2. The team decided _____ (work) together to achieve the project's goals.
3. After the long hike, they decided _____ (rest) under the shade of a big oak tree.
4. It's crucial to _____ (communicate) effectively in a team to avoid misunderstandings.
5. I always look forward to _____ (spend) time with my family during the holidays.
6. His dream is _____ (travel) around the world and experience different cultures.
7. The manager encouraged the employees _____ (attend) the training sessions for professional development.
8. The children were excited about _____ (visit) the new science museum downtown.
9. To _____ (succeed) in the business world, one must stay adaptable and open-minded.
10. It's important to avoid _____ (procrastinate) when deadlines are approaching.
11. She apologized for _____ (arrive) late, explaining that she got stuck in traffic.
12. The best way _____ (learn) a new language is to immerse yourself in the culture.
13. It's essential _____ (exercise) regularly for maintaining good health.
14. The teacher assigned the students the task of _____ (research) a historical event for their projects.
15. He decided _____ (take) a break from work to recharge his energy.
16. It's important _____ (listen) actively during meetings to understand others' perspectives.
17. She hesitated before _____ (accept) the challenging assignment.
18. I appreciate your help in _____ (complete) the project on time.
19. She apologized for _____ (arrive) late to the meeting.
20. The group planned _____ (volunteer) at the local shelter over the weekend.

21. The students are eager _____ (participate) in the upcoming science fair.
22. He promised _____ (help) with the event preparations to ensure its success.
23. She is considering _____ (take) up a new language course.
24. The chef is skilled in _____ (create) delicious and innovative dishes.
25. We were lucky _____ (avoid) the heavy rain by finishing our picnic just in time.

IV. Word formation: [CO 1]

BTL - 3

1. What is the correct prefix to form the opposite of 'happy'?
 - A) Un-
 - B) Dis-
 - C) In-
 - D) Mis-
2. Which suffix is used to turn the noun 'beauty' into an adjective?
 - A) -ly
 - B) -ful
 - C) -ness
 - D) -able
3. Choose the correct root word for the noun 'friendship.'
 - A) Friend
 - B) Ship
 - C) Friendly
 - D) Friendish
4. What is the appropriate prefix to indicate 'opposite of' in the word 'legal'?
 - A) Il-
 - B) Dis-
 - C) In-
 - D) Un-
5. Which of the following is a compound word?

- A) Fastest
- B) Beautifully
- C) Basketball
- D) Quickly

6. In the word 'misunderstand,' what does the prefix 'mis-' indicate?

- A) Badly
- B) Wrongly
- C) Not
- D) Again

7. What is the correct suffix to form the noun from the verb 'celebrate'?

- A) -ly
- B) -er
- C) -tion
- D) -ing

8. Which prefix can be added to 'place' to indicate 'before' the main action or state?

- A) Pre-
- B) Sub-
- C) Ex-
- D) Post-

9. What is the correct base word for the adjective 'happiness'?

- A) Happy
- B) Happen
- C) Happily
- D) Happiest

10. Which of the following is an example of blending or portmanteau?

A) Unhappiness

B) Smog

C) Dislike

D) Quickly

11. What is the correct suffix to form the adverb from the adjective 'quick'?

A) -ly

B) -ing

C) -ed

D) -ful

12. Choose the appropriate prefix to create the opposite meaning of 'approve.'

A) Dis-

B) In-

C) Pro-

D) Un-

13. Which suffix can be added to 'fear' to create the noun form?

A) -ly

B) -ful

C) -ance

D) -ed

14. In the word 'rearrange,' what does the prefix 're-' signify?

A) Again

B) Not

C) Back

D) Against

15. What is the correct base word for the adjective 'childish'?

A) Child

B) Childlike

C) Children

D) Childly

16. Which prefix can be added to 'do' to indicate the opposite action?

A) Un-

B) Dis-

C) In-

D) Non-

17. What is the appropriate suffix to form the adjective from the noun 'success'?

A) -ful

B) -ed

C) -ing

D) -ive

18. Choose the correct root word for the verb 'happening.'

A) Happy

B) Happen

C) Happiness

D) Happily

19. In the word 'understandable,' what is the role of the suffix '-able'?

A) Makes it a noun

B) Makes it an adjective

C) Makes it an adverb

D) Indicates a plural form

20. Which of the following is a compound adjective?

A) Quickly

B) Well-known

C) Suddenly

D) Happily

Use appropriate word form of the word given in the bracket using prefix and suffixes.

1. The _____ (reliable) of the information is crucial in decision-making.
2. She showed great _____ (determine) in pursuing her career goals.
3. The new software allows users to _____ (custom) their settings.
4. The author's _____ (imagine) storytelling captivated readers.
5. The project's success was due to the team's _____ (collaborate) efforts.
6. The manager emphasized the importance of _____ (communicate) within the team.
7. The students conducted a thorough _____ (research) for their science project.
8. The _____ (depend) on technology has increased over the years.
9. The teacher provided _____ (construct) feedback to help students improve.
10. The company implemented a _____ (sustain) development plan for eco-friendly practices.

V. Purpose Statements: [CO 1]

BTL – 4

a. Write purpose statements:

1. Refrigerator
2. Washing Machine
3. Catalyst
4. Cell-Phone
5. Laptop
6. Air Conditioner
7. Chat GPT
8. Helmet
9. Smart TV
10. WiFi

b. Write purpose statements for the following:

- | | |
|------------------------|---|
| 1. aircraft | to transport travellers from one place to another via air |
| 2. train | to transport people and goods over railway tracks |
| 3. rocket | to carry satellites into space. |
| 4. painting iron parts | protection from rust |
| 5. experiment | demonstrate a principle |
| 6. camera | taking photographs |

c. Rewrite the following into sentences indicating purpose:

- | | |
|------------------|---|
| 1. a clock | to show time of the day |
| 2. a calendar | to show the days, weeks, and months of a particular year. |
| 3. a flow chart | to represent a process as a series of steps |
| 4. a litmus test | to identify acids and alkalis |

VI. Adverbs: [CO 1]

BTL – 1

Fill in the blanks with appropriate adverbs:

- He spoke _____ during the meeting.
a) Soon b) Loudly c) Now d) Always
- The cat moved through the room _____.
a) Today b) Stealthily c) Here d) Careful
- They decided to leave _____.
a) Quick b) Correctly c) Suddenly d) Always
- The flowers bloomed _____.
a) Yesterday b) Beautifully c) Carefully d) Angrily
- The baby slept _____.
a) Well b) Loudly c) Tomorrow d) Now
- He explained the concept _____.
a) Well b) Tomorrow c) Angrily d) Always
- The wind blew _____ through the open window.
a) Today b) Gently c) Upstairs d) Late
- The children laughed _____ during the funny movie.
a) Quickly b) Happily c) Slowly d) Beautifully
- The alarm clock rang _____.
a) Tomorrow b) Loudly c) Well d) Never
- The flowers bloomed _____ in the spring.
a) Soon b) Gracefully c) Angrily d) Now

Fill in the blanks with appropriate adverbs:

- She spoke _____ when delivering the news.
- The car moved _____ through the crowded street.
- The teacher explained the concept _____ to the students.

4. He completed the task _____ than anyone else.
5. The dog barked _____ as the mailman approached.
6. The athlete ran _____ during the marathon.
7. Sarah answered the question _____ during the interview.
8. The sun sets _____ in the western sky.
9. The children played _____ in the backyard.
10. The comedian told jokes _____, making everyone laugh.

Part – B

I. Formal letters- letters of complaint, appreciation, and suggestion: [CO 2] BTL – 2

1. You are Kushal living in Bengaluru. The continuous leaking of drain pipes in your colony is causing diseases and health complications for the residents. Write a complaint letter to the Municipal Commissioner to take necessary actions regarding the same.
2. You are Ajay, a student of Sunshine International School, New Delhi. Write a letter to the principal of the school complaining to him about the poor quality of food served in the school canteen.
3. You purchased a television last week from Varma Electronics, but it is not working properly. Write a complaint letter to the dealer to raise the issue regarding the same with necessary details.
4. Write a letter complaining about the delay in the delivery of the books you have ordered to the bookstore.
5. You are the Sports Secretary of Chand College , Gujarat. You have received the parcel of sports articles ordered by you, but you find some of them to be defective and quite old. Write a letter of complaint, in about 200-250 words, to Messer New Sports,Gujarat.
6. Imagine you are the team leader of a renowned software company. Write an appreciation letter to the team member Sarah, expressing your gratitude for her outstanding contributions during the recent project.
7. Write a letter to a person, who has helped you out in your life in a critical situation; express your gratitude and appreciation for his/her kindness and support.
8. You are Hannah, an IT Professional. You want to raise awareness about the rising incidents of cybercrimes. Write a letter to the editor of Cyber magazine “Info news”, highlighting the issue and suggesting measures to prevent such happenings.
9. People have adapted to wearing face masks as a ‘new normal’. But most of them do not know how to dispose of them properly. Spread awareness regarding the disposal of protective masks by writing a letter to an editor of a popular newspaper.
10. You are a resident of Shivaji Nagar, Pune. You are concerned about the increasing number of road mishaps in your city. Write a letter to the editor of a local magazine highlighting the problem and suggesting measures to check the problem.

1. Title: The Enchanted Forest

In a distant land, hidden behind the misty mountains, there lies an enchanted forest. This magical place is home to mystical creatures, sparkling streams, and ancient trees that whisper secrets of the past. Legend has it that those who enter the forest with a pure heart may uncover its hidden treasures.

One day, a curious explorer named Alex ventured into the enchanted forest. As Alex stepped through the shimmering portal, the air became filled with the sweet scent of blooming flowers, and colorful butterflies danced around. The trees seemed to share their wisdom, guiding Alex deeper into the heart of the mystical woods.

As Alex journeyed on, a friendly creature called Spark, a glowing pixie, appeared. Spark offered guidance and shared tales of the forest's wonders. Together, they encountered magical pools that reflected dreams, and ancient ruins that echoed with the laughter of bygone days.

The enchanted forest held surprises at every turn, but as the sun dipped below the horizon, Alex knew it was time to bid farewell. With a heart full of gratitude, Alex exited the magical realm, carrying memories of the enchanted forest that would last a lifetime.

Questions:**Multiple-Choice Questions:**

1. What is the enchanted forest known for?
 - a. Sparkling streams
 - b. Mystical creatures
 - c. Ancient trees
 - d. All of the above
2. What is the legend about the enchanted forest?
 - a. Only brave explorers can enter
 - b. Those with a pure heart may uncover hidden treasures
 - c. It is a dangerous place
 - d. None of the above
3. What does the air in the enchanted forest smell like?
 - a. Misty mountains
 - b. Blooming flowers
 - c. Ancient ruins
 - d. Explorer's footsteps
4. Who guides Alex deeper into the forest?
 - a. Ancient trees

- b. Spark, the glowing pixie
 - c. Colorful butterflies
 - d. The explorer's instincts
5. What does Spark, the pixie, share with Alex?
- a. Tales of the past
 - b. Secrets of the forest
 - c. Guidance
 - d. All of the above
6. What is the primary characteristic of the enchanted forest mentioned in the passage?
- a. Volcanic mountains
 - b. Sparkling streams
 - c. Deserted plains
 - d. Frozen lakes
7. According to legend, who is believed to uncover hidden treasures in the enchanted forest?
- a. Those with a brave heart
 - b. Those with a curious mind
 - c. Those with a pure heart
 - d. Those with magical powers
8. What does the air in the enchanted forest become filled with when Alex steps through the portal?
- a. Mist from the mountains
 - b. The sweet scent of blooming flowers
 - c. The fragrance of ancient trees
 - d. A mix of mysterious aromas
9. Who guides Alex deeper into the heart of the mystical woods?
- a. Colorful butterflies
 - b. Ancient trees
 - c. A glowing pixie named Spark
 - d. The explorer's instincts
10. What prompts Alex to bid farewell to the enchanted forest?
- a. The arrival of a storm
 - b. The laughter of bygone days
 - c. The setting sun below the horizon
 - d. The appearance of mythical creatures

Fill in the Blanks:

1. The enchanted forest is home to _____ creatures, sparkling streams, and ancient trees.

2. Legend has it that those who enter the forest with a _____ heart may uncover its hidden treasures.
3. The trees seemed to share their wisdom, guiding Alex deeper into the heart of the _____ woods.

True or False:

1. The enchanted forest is dangerous for those with a pure heart.
2. Spark, the glowing pixie, guides Alex through the enchanted forest.
3. Alex stays in the enchanted forest until sunrise.

2. Reading Passage: The Lost City

In the heart of the dense Amazon rainforest, hidden amidst towering trees and vibrant flora, lies the mythical Lost City. Rumored to be an ancient civilization, this enigmatic city has long captured the imagination of explorers and historians alike. Legends speak of its grand architecture, advanced knowledge, and the untold riches that lay within its walls.

One intrepid explorer, Dr. Amelia Rodriguez, dedicated her life to uncovering the secrets of the Lost City. Equipped with a passion for archaeology and a thirst for discovery, Dr. Rodriguez embarked on a daring expedition. Through dense jungles and treacherous terrains, she followed ancient maps and cryptic inscriptions, all leading to the heart of the mystery.

As Dr. Rodriguez delved deeper into the jungle, she uncovered remnants of a sophisticated civilization—crumbling structures, intricate carvings, and artifacts that hinted at advanced technologies. The Lost City began to reveal its secrets, and the world awaited with bated breath.

Questions:

Multiple-Choice Questions:

1. What is the setting of the passage?
 - a. Arctic tundra
 - b. Amazon rainforest
 - c. Sahara Desert
 - d. Rocky Mountains

2. What is the Lost City rumored to be?
 - a. A modern metropolis
 - b. An ancient civilization
 - c. A pirate's hideout
 - d. A mystical garden

3. Who is the explorer dedicated to uncovering the secrets of the Lost City?
 - a. Captain Jack Sparrow
 - b. Dr. Amelia Rodriguez
 - c. Professor Dumbledore
 - d. Indiana Jones

4. What tools did Dr. Rodriguez use for her expedition?
 - a. Spacecraft
 - b. Submarine
 - c. Passion for archaeology
 - d. Both b and c

5. What did Dr. Rodriguez find as she delved deeper into the jungle?
 - a. Untouched wilderness
 - b. Remnants of a sophisticated civilization
 - c. Modern technology
 - d. A hidden treasure chest

6. What kind of artifacts did Dr. Rodriguez uncover as she explored the Lost City?
 - a. Space-age technology
 - b. Crumbling structures and intricate carvings
 - c. Pirate treasures
 - d. Ancient scrolls

7. What did legends say about the Lost City's knowledge?
 - a. Basic information
 - b. Advanced knowledge
 - c. Mystical powers
 - d. Lack of intelligence

8. What fueled Dr. Rodriguez's quest for discovery?
 - a. A desire for fame
 - b. A passion for archaeology
 - c. A search for pirate treasures
 - d. A need for modern technology

9. How did the world react as the Lost City began to reveal its secrets?
 - a. With indifference
 - b. With anticipation

- c. With skepticism
- d. With disappointment

10. What did the air become filled with as Alex stepped through the shimmering portal?

- a. Mist from the mountains
- b. The sweet scent of blooming flowers
- c. The fragrance of ancient ruins
- d. A mix of mysterious aromas

Fill in the Blanks:

1. Legends speak of its grand _____, advanced knowledge, and the untold riches that lay within its walls.
2. Dr. Rodriguez embarked on a daring _____.
3. The Lost City began to reveal its _____.

True or False:

1. Dr. Rodriguez explored the Arctic tundra in search of the Lost City.
2. The Lost City is said to have untold riches within its walls.
3. Captain Jack Sparrow accompanied Dr. Rodriguez on her expedition.

3. Reading Passage: The Starlight Observatory

Nestled on the summit of a majestic mountain, the Starlight Observatory is a haven for astronomers and stargazers alike. With its state-of-the-art telescopes and unrivaled vantage point, this observatory offers a glimpse into the vast wonders of the cosmos.

Dr. Emily Sanchez, an astrophysicist, spends countless hours at the observatory, exploring the mysteries of the night sky. From distant galaxies to elusive comets, each night brings new revelations. The observatory's domes open to reveal the velvet darkness adorned with a tapestry of twinkling stars.

The Starlight Observatory is not only a scientific hub but also a place of inspiration. Visitors are welcomed to participate in stargazing sessions, guided by passionate astronomers who share their knowledge of constellations and celestial phenomena.

As dawn breaks, the observatory stands as a silent witness to the dance of planets and the emergence of the morning sun. Dr. Sanchez believes that the Starlight Observatory serves as a bridge between the boundless universe and the curious minds that seek to understand its secrets.

Questions:

Multiple-Choice Questions:

1. Where is the Starlight Observatory located?
 - a. At the bottom of a valley
 - b. On the summit of a mountain
 - c. Near a bustling city
 - d. Underwater

2. Who is Dr. Emily Sanchez?
 - a. A mountain climber
 - b. An oceanographer
 - c. An astrophysicist
 - d. A botanist

3. What does the Starlight Observatory offer a glimpse into?
 - a. The mysteries of the ocean
 - b. The wonders of the cosmos
 - c. The depths of the Earth
 - d. The history of ancient civilizations

4. What adorns the velvet darkness as seen from the observatory?
 - a. A tapestry of twinkling stars
 - b. City lights
 - c. Clouds
 - d. Aircraft lights

5. What does Dr. Sanchez believe the observatory serves as?
 - a. A bridge between mountains
 - b. A bridge between oceans
 - c. A bridge between the universe and curious minds
 - d. A bridge between countries

6. What is the primary focus of Dr. Emily Sanchez's work at the Starlight Observatory?
 - a. Climatology
 - b. Oceanography
 - c. Astrophysics
 - d. Botany

7. What role does the observatory play for visitors?
 - a. A hub for deep-sea exploration
 - b. A quiet retreat for meditation
 - c. A place to study plant life

d. A location for stargazing sessions

8. What does the observatory reveal each night according to the passage?

- a. Revelations about ancient civilizations
- b. New mysteries of the ocean
- c. Revelations about distant galaxies and elusive comets
- d. New revelations about mountain ecosystems

9. How is the darkness described as seen from the observatory?

- a. Bright and vibrant
- b. Adorned with a tapestry of twinkling stars
- c. Illuminated with city lights
- d. Dark and foreboding

10. What does Dr. Sanchez believe the observatory serves as a bridge between?

- a. Mountains and valleys
- b. Earth and sky
- c. Curious minds and the universe
- d. Oceans and continents

Fill in the Blanks:

- 1. Dr. Emily Sanchez is an _____.
- 2. The observatory's domes open to reveal the _____ darkness adorned with a tapestry of twinkling stars.
- 3. Visitors are welcomed to participate in _____ sessions, guided by passionate astronomers.

True or False:

- 1. The Starlight Observatory is located at the bottom of a valley.
- 2. Dr. Emily Sanchez is a marine biologist.
- 3. The observatory stands as a silent witness to the dance of planets and the emergence of the morning sun.

4. Reading Passage: The Ocean Explorer

Deep below the surface of the ocean, where sunlight barely reaches, lies a world of mystery and beauty. The Ocean Explorer, a state-of-the-art submarine, ventures into the abyss to unravel the secrets of the deep sea.

Captain Maria Rodriguez, an experienced marine biologist, leads the Ocean Explorer's crew on expeditions to explore the uncharted depths. Equipped with advanced technology,

the submarine captures stunning footage of bioluminescent creatures, ancient shipwrecks, and vibrant coral reefs.

The Ocean Explorer's missions are not just about discovery but also about understanding the delicate balance of underwater ecosystems. The crew conducts research on marine life, measures ocean temperatures, and collects samples for scientific study.

One of the most remarkable discoveries made by the Ocean Explorer was a previously unknown species of deep-sea jellyfish. Its translucent body and mesmerizing lights have captivated scientists and enthusiasts alike. Such findings contribute to expanding our knowledge of the incredible biodiversity hidden beneath the waves.

Questions:

Multiple-Choice Questions:

1. Where does the Ocean Explorer operate?
 - a. Mountain peaks
 - b. Deserts
 - c. The deep sea
 - d. Polar ice caps
2. Who leads the Ocean Explorer's crew on expeditions?
 - a. Captain Jack Sparrow
 - b. Captain Maria Rodriguez
 - c. Captain James Cook
 - d. Captain Nemo
3. What does the Ocean Explorer capture footage of during its expeditions?
 - a. Volcanic eruptions
 - b. Bioluminescent creatures, ancient shipwrecks, and vibrant coral reefs
 - c. Desert landscapes
 - d. Mountain ranges
4. What is one of the Ocean Explorer's missions besides discovery?
 - a. Space exploration
 - b. Understanding the delicate balance of underwater ecosystems
 - c. Desert conservation
 - d. Mountain research
5. What did the Ocean Explorer discover that captivated scientists and enthusiasts?
 - a. Ancient manuscripts
 - b. A previously unknown species of deep-sea jellyfish
 - c. Pirate treasures
 - d. Underwater caves

6. What role does Captain Maria Rodriguez play in the Ocean Explorer's missions?
- Navigator
 - Chef
 - Marine biologist
 - Historian
7. What does the Ocean Explorer contribute to understanding during its missions?
- Mountainous climates
 - Desert ecosystems
 - Underwater biodiversity and delicate balance of ecosystems
 - Polar ice formations
8. How is the previously unknown species of deep-sea jellyfish described?
- Opaque body with dull lights
 - Bioluminescent with a translucent body
 - Dark and foreboding
 - Colorful and vibrant

Fill in the Blanks:

- Captain Maria Rodriguez is an experienced _____.
- The Ocean Explorer captures stunning footage of _____ creatures, ancient shipwrecks, and vibrant coral reefs.
- The crew conducts research on marine life, measures ocean temperatures, and collects samples for _____ study.

True or False:

- The Ocean Explorer operates in mountainous regions.
- Captain Maria Rodriguez is a fictional character.
- The Ocean Explorer's missions are solely focused on discovery and not on understanding underwater ecosystems.

5. The Solar Symphony

In the vast orchestra of the cosmos, the sun takes center stage, conducting a solar symphony that has played for billions of years. This radiant star, a celestial maestro, orchestrates a cosmic dance of planets, moons, and asteroids in the ballet of our solar system.

The sun's composition begins with nuclear fusion in its core, where hydrogen atoms merge to form helium, releasing energy in the process. This energy radiates outward, creating the brilliant light and warmth that sustain life on Earth. The planets, each with its unique melody, orbit the sun in perfect harmony, guided by the gravitational pull of their stellar conductor.

The solar symphony is not without its crescendos and diminuendos. Solar flares and sunspots add dynamic accents, while the steady hum of solar wind whispers through the interstellar space. Occasionally, the sun performs a celestial sonata, casting a mesmerizing display of colors in the form of auroras near the polar regions.

As we gaze at the daytime sky, let us appreciate the grandeur of the solar symphony, a cosmic masterpiece that continues to captivate astronomers and stargazers alike.

Questions:

Multiple-Choice Questions:

1. What is the sun compared to in the passage?
 - a. A cosmic dancer
 - b. A celestial maestro
 - c. A distant planet
 - d. A wandering asteroid

2. What is the sun's composition discussed in the passage?
 - a. Melodies
 - b. Nuclear fusion
 - c. Dance moves
 - d. Celestial winds

3. What is the primary result of the nuclear fusion in the sun's core?
 - a. Formation of planets
 - b. Release of energy
 - c. Production of solar wind
 - d. Creation of sunspots

4. What guides the planets in their orbits around the sun?
 - a. Gravitational pull of the moon
 - b. Celestial winds
 - c. Stellar conductor's baton
 - d. Gravitational pull of the sun

5. What adds dynamic accents to the solar symphony?
 - a. Steady hum of solar wind
 - b. Celestial sonata
 - c. Solar flares and sunspots

- d. Melodic dance of planets
6. What is the role of nuclear fusion in the sun?
 - a. Producing solar wind
 - b. Creating sunspots
 - c. Forming helium from hydrogen
 - d. Generating melodies in the solar system
 7. What is the analogy used to describe the sun's energy in the passage?
 - a. A steady hum
 - b. A celestial sonata
 - c. A dynamic accent
 - d. A cosmic dance
 8. What celestial phenomenon is mentioned as a result of the sun's occasional performance?
 - a. Solar flares
 - b. Sunspots
 - c. Celestial sonata
 - d. Auroras near the polar regions

Fill in the Blanks:

1. The sun conducts a cosmic dance of planets, moons, and asteroids in the ballet of our _____.
2. The energy released during nuclear fusion creates the brilliant _____ and warmth that sustain life on Earth.
3. Solar flares and sunspots add dynamic _____ to the solar symphony.

True or False:

1. The solar symphony has been playing for millions of years.
2. Solar wind is a steady hum that resonates through interstellar space.
3. The sun occasionally performs a celestial sonata in the form of auroras near the equator.

III. E-mail (formal): [CO 3]

BTL - 2

1. Imagine you are a student seeking information about an internship opportunity. Write a formal email to the prospective employer inquiring about the application process, requirements, and deadlines.
2. You are working on a group project, and one member has not been contributing. Write an email to your team member expressing your concerns, suggesting ways to collaborate effectively, and establishing expectations for future contributions.

3. Recently, a guest speaker gave a presentation in your class. Write a polite email expressing gratitude to the speaker, highlighting specific aspects of the presentation that were insightful or valuable.
4. You have missed a few classes due to illness and need to catch up on assignments and lecture notes. Write an email to your professor explaining your situation, politely requesting any missed materials, and inquiring about the possibility of making up missed assignments.
5. Your school is organizing a cultural event, and you want to invite a friend from another school. Write a friendly email inviting them to the event, providing details such as date, time, and venue, and expressing your enthusiasm for their attendance.
6. You have recently submitted a job application but haven't received a response. Write a polite follow-up email to inquire about the status of your application, express continued interest, and reiterate your qualifications.
7. After completing a group project, you want feedback from your instructor. Write an email requesting feedback on your performance, highlighting specific aspects you'd like insights on, and expressing your commitment to improvement.
8. You have received an invitation to a networking event. Write a gracious email response accepting the invitation, expressing your enthusiasm for the event, and confirming attendance details.
9. You would like to collaborate with a classmate on an upcoming assignment. Write an email proposing the collaboration, outlining the benefits, and suggesting a meeting to discuss ideas and division of tasks.
10. You are experiencing technical issues with an online platform used for coursework. Write an email to the technical support team describing the issue, providing necessary details, and requesting assistance to resolve the problem.

UNIT III

SYLLABUS

PART – A

- I. Correction of errors [CO 1]
- II. If conditional [CO 1]
- III. Sentence completion [CO 1]
- IV. Connotations [CO 1]

PART – B

- I. Cover letter, SWOC Analysis & Job Application - Resume [CO 4]

III. Recommendations [CO 3]

Part – A

I. Correction of errors: [CO 1]

BTL - 3

- a. She don't like to eat spicy food.
- b. The team are playing well this season.
- c. He speaks English more fluenter than his sister.
- d. The book laid on the table for days.
- e. Neither of the students have completed the assignment yet.
- f. We was surprised by the sudden change in weather.
- g. Each of the participants were given a certificate.
- h. The cat laid on the windowsill all afternoon.
- i. The news are spreading quickly.
- j. Feel free to review the corrections and let me know if you have any questions!
- k. My sister and me will go to the market.
- l. Incorrect: The concert was so bored that I left early.
- m. There is less people attending the event than expected.
- n. The weather is effecting our plans for the weekend.
- o. Each of the students have their own laptop.
- p. The company's success is due of hard work and dedication.
- q. The new restaurant is located near to the park.
- r. The teacher asked me to not talk during the class.
- s. Both Maria and John is attending the conference.
- t. I can able to understand French very well.

II. If conditional: [CO 1]

BTL - 3

Fill in the blank with correct 'If conditional'.

1. If you (go) _____ out with your friends tonight, I (watch) _____ the football.
2. I (earn) _____ a lot of money if I (get) _____ that job.
3. If she (hurry/not) _____, we (miss) _____ the bus.
4. If he (try) _____ harder, He (reach) _____ his goal.
5. I (buy) _____ these shoes if they (fit) _____.
6. It (surprise/not) _____ me if he (know /not) _____ the answer.
7. She (come) _____ to our party if she (be/not) _____ on holiday.
8. If you complete the test perfectly, you _____ a special gift from your parents.
9. Mr Benny _____ not continue the lesson if the students in his class were noisy.
10. The soccer goalie from Persela, Khoirul Huda, would not be given a red card if he _____ hit other players.
11. If there _____ a will, there _____ be a way too.
12. If I _____ beautiful and tall, I _____ sign up to be a model.
13. Noel would _____ (treat) you all if he had received more money from his business.
14. If I _____ stronger, I'd help you carry the piano.
15. He would have repaired the car himself if he _____ the tools.
16. If I hadn't studied, I _____ the exam.
17. If I had a driving licence, I _____.
18. If Doris had got up earlier, she _____ late for school.
19. I would buy this car, If _____.
20. If I have enough time _____.
21. If you had sold your home then, you _____ rich now.
22. If you ate your breakfast, you _____ not be hungry now.
23. If you spoke a foreign language, you _____ a better job.
24. If your computer _____, you will lose unsaved work.

III. Sentence completion: [CO 1]

BTL - 6

I. Complete the following sentences by using your imaginative abilities.

1. With a magic book, she could _____.
2. When the cities get flooded _____.
3. The flight was hijacked and the passengers _____.
4. Children love going to parks but _____.
5. In a village where trees grew candies instead of fruits, _____.
6. Imagine if your shadow had a mind of its own, _____.
7. When he started writing with his special pen, the words _____.

8. Nobody enjoys doing homework because _____.
9. After the earthquake, the people in the country _____.
10. If animals wore hats and scarves _____.
11. With a magical paintbrush, she brought _____.
12. When the dog started talking, the man _____.
13. The personal robot assistant surprised the scientist when _____.
14. You wake up on a Monday morning _____.
15. The boy screamed when he saw the accident and then _____.
16. Laughter can be the best medicine only when _____.
17. The rainbow in the sky reached out to me only to _____.
18. I turned on the stove for the first time and then _____.
19. The match was about to end and the batsman _____.
20. Waiting for the red light to change to green I stood _____.

IV. Connotations: [CO 1]

BTL - 4

I. Each of the words in parentheses has a similar denotation but a different connotation.

Identify the nature of connotation (Positive, Negative or Neutral)

1. Different, unique, strange.
2. Detailed, ornate, gaudy.
3. Interested, devoted, fanatical.
4. Smirk, beam, smile.
5. Old, senior, elderly.
6. Odorous, fragrant, scented.
7. Stingy, prudent, cheap.
8. House, home, dwelling.
9. Timely, Prompt, Hasty.
10. Snoop, Explore, Search.

II. Use the following words and frame a sentence each showcasing the difference in connotation.

1. Thrifty, Stingy.
2. Slender, Skinny.
3. Extraordinary, Bizarre.
4. Aroma, Stench.
5. Unique, Strange.
6. Selective, Picky.
7. Energetic, Hyperactive.
8. Steadfast, Stubborn.
9. Childlike, Childish.
10. Antique, Decrepit.
11. Proud, Smug.
12. Confident, Arrogant.
13. Leisurely, Lazily.
14. Generosity, Extravagance.
15. Carefree, Irresponsible.
16. Curious, Nosy.
17. Bold, Reckless.
18. Emotional, Sensitive.
19. Fun-loving, Mischievous.
20. Eager, Impatient.

Part – B

I. Cover letter, SWOC Analysis & Job Application – Resume: [CO 4] BTL – 6

1. A reputed company in Bengaluru invites applications for the position of Telecom Electrical Engineer. Qualification and Experience – Graduate Electrical Engineer from recognized University, 2-4 years hands on experience in Production & Maintenance of Telecommunications line. Computer fundamental skills are essential. Apply to AYC Company Ltd., No.20, Electronic City, Bengaluru.

2. A well reputed company deals in Manufacturing, STRUCTURAL DESIGN ENGINEER having experience (1-3 years) of servicing Steel structural designing. Interested Candidates may send their resume to Bhanes steel plant Ltd., 15/1,Ambattur, Chennai.
3. Read the following advertisement in ‘The Hindu’ dated on 21st April 2023 and applyfor the post.

Junior Engineer-Trainees are wanted for the Metro Rail Projects in Hyderabad.

Job Requirements: B.E / B. Tech degree

Skills required - Candidates having Good communication and Interpersonal skills,

Should be creative and resourceful

Send your CV's along with the cover letter to The Director, Recruitment Board, Hyderabad – 5.

4. Draft a letter of job application in response to the following advertisement. Candidates holding a Bachelor’s/Master’s degree with a background in information systems, marketing or communications are required for work on company intranet, extranet and Internet sites. Mastery of HTML technology is preferred. Applicants must also possess excellent writing skills. Post your applications and CV to Mr. Manoj Diwakar, Human Resources Dept., XYZ Software, OMR road, Chennai.
5. Exide Industries Ltd is looking for Junior Engineer-Trainee in Electronics/Electrical/Mechanical for their engineering departments at Hyderabad and Bengaluru branches. B.E / B.Tech First class in ECE/EEE/MECH stream can apply with their job application along with the Resume to the HR Manager, Exide Industries Ltd, 115, SIPCOT, Bangalore-10.
6. A Chennai based Public Sector Scientific and Technological Organization required Assistant Engineer networking stream.
Qualification – B.E / B. Tech IT/CSE
Technical skills required – Having sound knowledge in Java script, OOPS, Microsoft SQL, Oracle, Database management.
Highly involved and result-oriented graduates, please send your job application and resume alongwith relevant documents and a recent photograph to Deputy Manager, HR Dept., Po.No.222, Chennai-42.
7. HDFC Bank Limited is seeking applications from young, energetic and career oriented graduates across the country for the post of Software Testing

Engineer- Trainee. Eligibility Criteria – BE CSE/B.Tech-IT Engineering Graduates, Maximum age up-to 27 years interested candidates matching the above criteria may apply to HDFC Bank Limited, 13-Habibullah Road, Chennai.

8. SOFTWARE DEVELOPERS

REQUIREDACL

Software Ltd

No.32, Ambattur, Chennai.

A UK based software industry is seeking applications for the position of software developers.

Minimum Qualification – B.E Computer Science / B. Tech IT/M.C.A

Experience – Minimum 3 years

Technical skills required – Java, SQL, Node JS, J Query, DBMS, Android

Candidates having hands-on development side experience under Online transaction processing (OLTP) and Online analytical processing (OLAP) would be preferred.

Please send your cover letter along with CV to, The HR & Development Department, No: 236, Ambattur, Chennai-12.

9. The Chief Engineer, Bharat Heavy Electronics Limited, Trichy, Tamil Nadu invites applications for the post of Engineer/Executive Trainees for the BE Graduate students of Civil/Mech/CSE/Chemical/Metallurgy/EEE/ECE Engineering for 250 vacancies. Write a job application with relevant curriculum vitae.
10. Read the following advertisement in 'The Hindu' and apply to one of the posts. Write a letter of application and enclose a detailed CV to The HR Manager, VMWare Inc., Post Box. 3698, Bangalore-20.

CAD engineer with good knowledge in HVAC systems along with 3D modelling and experienced in interfacing with other system disciplines.

- Experience & thorough knowledge in latest version of AutoCAD & BIM (REVIT)
- Should be aware of the basic concepts of HVAC system - Centralized Air conditioning system, Packaged Air conditioning system
- Aware of ASHRAE / ISHRAE standards
- Aware of type of HVAC equipment, insulation materials, HVAC pipe & duct supports.
- Experience in following SMACNA / IS standards for ducting works
- Must be able to prepare drawings: Schematic (Air & Water), General Arrangement & Detailed Drawings, Construction Reference

- Drawing, Shop Floor Drawing.
- Preferable to have additional expertise in Fire Protection System / PHE systemCAD/BIM works.
 - Experience in preparing Combined Services Drawing

III. Recommendations: [CO 3]

BTL - 4

1. Write a set of eight recommendations to enhance recycling process in your college.
2. Write a set of eight recommendations to implement eco-friendly practices to reduce its carbon footprint in your locality.
3. Your friend is struggling with time management and often feels overwhelmed with assignments. Write a set of eight recommendations on how your friend can better manage his time and reduce stress.
4. Provide a set of eight recommendations on how to alleviate traffic problems and improve transportation efficiency.
5. Your sports team is facing challenges with team communication. Share a set of eight recommendations on how to improve communication and teamwork among team members.
6. Your friend is struggling with public speaking anxiety and needs advice. Provide a set of eight recommendations on how your friend can overcome her fear of public speaking and improve her presentation skills.
7. Write a set of eight recommendations for your brother to balance academic commitments with extracurricular involvement.
8. Write a set of eight recommendations for your parents to protect their children from using mobile phones.
9. Write a set of eight recommendations for people to manage the heat during summer.
10. Your sister is preparing for NEET exam. With regard to the preparation for the examination write a set of eight recommendations.

Unit IV

Syllabus

Part – A

I. Reported Speech [CO 1]

II. Modals [CO 1]

III. Slogan writing [CO 1]

IV. Conjunctions [CO 1]

Part – B

I. Writing- Dialogue Writing [CO 3]

II. Checklist [CO 4]

III. Problem Solving essays [CO 4]

Part - A

I. Reported Speech [CO 1]

BTL - 3

Convert the following sentence into reported speech:

1. "I am going to the market," she said.
2. "It's a beautiful day," he exclaimed.
3. "We will finish the project on time," they promised.
4. "The train departs at 3 PM," he informed us.
5. "I can speak three languages," she bragged.
6. "I have never been to Paris," he admitted.
7. "She won the first prize in the competition," they exclaimed.
8. "The exam is tomorrow," he reminded us.
9. "We should exercise regularly," she advised.
10. "I will call you later," he assured.
11. "I have been studying all night, and I will not stop until I understand the entire concept," she exclaimed.
12. "If I had known about the meeting earlier, I would have prepared a detailed presentation," he regretfully mentioned.
13. "I am meeting the client tomorrow, and I am nervous because it's a crucial negotiation," she confessed.
14. "By the time you arrive, I will have finished reading the entire book," he confidently asserted.
15. "I wish I could have attended the conference, but my flight got delayed," she sighed.
16. "You will regret not accepting the job offer once you realize the opportunities it presents," he warned.
17. "I was planning a surprise party for her birthday, but someone accidentally spilled the secret," he whispered.
18. "I have never seen such a beautiful sunset in my life, and I doubt anything will compare to it," she marveled.

19. "If you ever find yourself in a difficult situation, remember that asking for help is a sign of strength," he advised.

20. "The moment I walked into the room, I knew something extraordinary was about to happen," she declared.

II. Modals [CO 1]

BTL - 3

1. Students _____ wear the school uniform every day.
2. You _____ start your homework as soon as you get home.
3. He _____ be at the airport by 4 PM for his flight.
4. We _____ recycle our waste to protect the environment.
5. You _____ bring a calculator to the math exam.
6. Students _____ complete the project by next week.
7. We _____ consider the consequences before making a decision.
8. You _____ ask for permission before using someone else's belongings.
9. She _____ bring her ID to access the secure area.
10. Employees _____ attend the mandatory training session next week.
11. You _____ be careful when crossing the street.
12. The team _____ win the championship if they play well.
13. We _____ be at the airport two hours before the flight.
14. Students _____ not bring pets to the classroom.
15. She _____ study harder if she wants to pass the exam.
16. Guests _____ turn off their mobile phones during the performance.
17. He _____ be at the meeting by 9 AM.
18. Employees _____ request vacation time in advance.
19. You _____ use your turn signal when changing lanes.
20. Students _____ not cheat on exams under any circumstances.

III. Slogan writing [CO 1]

BTL - 6

- a. Imagine you are promoting a new energy drink. Create a catchy and memorable slogan that highlights its benefits.
- b. Develop a slogan that encourages people to take action for environmental conservation and sustainability.
- c. Craft a slogan for a workplace safety campaign that emphasizes the importance of a safe work environment.
- d. Come up with a motivating slogan for a fitness center or wellness program that inspires people to lead a healthy lifestyle.
- e. Invent a slogan for a cutting-edge technology company that emphasizes innovation and modernity.
- f. Create a slogan to promote a tourist destination, focusing on the unique attractions and experiences it offers.
- g. Develop a heartfelt and compelling slogan for a charity organization that encourages people to contribute to a cause.
- h. Craft a slogan for a school or university that reflects its commitment to excellence in education.
- i. Create a mouth-watering slogan for a new restaurant, highlighting its unique cuisine or atmosphere.
- j. Invent a stylish and trendy slogan for a fashion brand that captures the essence of its clothing line.
- k. Choose a random object or item (e.g., a pen, a mug, a shoe) and create a catchy slogan for it as if it were a brand.
- l. Develop a slogan that you would use to motivate yourself or others to stay positive and focused.
- m. Invent a slogan for a campaign promoting a social cause you are passionate about (e.g., environmental conservation, equality, education).
- n. Create a slogan for a fictional technology company that specializes in innovative solutions and cutting-edge products.
- o. Craft a memorable slogan for a health and wellness brand that promotes a balanced lifestyle and well-being.
- p. Develop a slogan for a travel agency or adventure tour company that captures the excitement of exploring new places.
- q. Come up with a trendy and stylish slogan for a clothing brand that wants to make a bold fashion statement.
- r. Create a slogan for a local community event or initiative that emphasizes unity and collaboration. Craft a slogan for an educational institution that inspires students to pursue knowledge and excellence.
- s. Craft a slogan for an educational institution that inspires students to pursue knowledge and excellence.
- t. Create a slogan to promote a beauty product (eg. Perfume, lipstick, hair gel, face wash)

I. Combine the following sentences using appropriate conjunctions:

1. He knows to speak German. He knows to write German.
2. You should improve your soft skills. Only then you will get a job.
3. The Manager did not come. He did not make a call.
4. Silicon is used in computer chips. It has some special electrical properties.
5. All the data was lost. The power supply was interrupted.
6. There was a long queue. He was not able to reach the counter.
7. The experiment yielded unexpected results. The researchers had to reconsider their hypothesis.
8. The thief stole the watch. He was punished.
9. she studied diligently. she couldn't perform well in the exam.
10. The students started late. He finished early.

II. Use the following conjunctions and frame sentences of your own.

1. For
2. So
3. Either..... or
4. Although
5. Unless
6. Not only..... But also
7. Still
8. And
9. But
10. Whether..... or

III. Complete the following sentences using appropriate conjunctions. (use hints given in brackets).

1. The car is running more smoothly it was serviced. (since / for)
2. Mike is married, he is much more responsible. (now that / such that)
3. I haven't settled the question of I'll go back home. (whether / if)
4. They held the meeting on a holiday everyone would be free to attend.
(in order that / in order for)
5. she hadn't prepared for the presentation, she did a commendable job.
(as/ although)
6. I told you earlier, the meeting has been postponed. (as / like)
7. My doctor told me to avoid fatty foods burgers and cheese. (as/ such as)
8. It was a loud noise to wake everybody in the whole
neighborhood. (such...as / so...that)
9. much he eats, he never gets fat. (whatever / however)
10. He accepted the challenge he had been waiting for it. (as though/ though)

Part – B

I. Writing- Dialogue Writing [CO 3]

BTL - 6

1. Write a dialogue between Amina and her brother, talking about the merits and demerits of online exams.
2. Write a dialogue between someone from the past who time-traveled to the present and a present-day person trying to make sense of the situation.
3. Two friends who haven't seen each other in years meet again. Write a dialogue reflecting their catching up.
4. A human comes across a friendly alien. Write a dialogue as they try to communicate and understand each other.
5. Write a dialogue between someone applying for their dream job and the interviewer.
6. Write a dialogue between two friends who had participated in an art competition sharing their experience.
7. Write a dialogue between the Principal and the coordinator of Arya Public School, discussing the progress in school renovation.
8. Write a dialogue where a human interacts with a robot on displaying emotions.
9. Aishu and his mother had argument over the advantages and disadvantages of social media. Write a dialogue between them.
10. Write a dialogue between two friends talking about their favourite books.

II. Checklist [CO 4]

BTL - 6

1. You are planning a school project. Create a checklist of five key tasks to ensure successful project completion.
2. You are responsible for planning a class trip. Write a checklist covering the logistical aspects to consider, such as transportation, permissions, and safety measures.

3. You are given the task of organizing a community service project. Develop a checklist outlining the necessary steps to plan, execute, and evaluate the success of the project.
4. Your family is about to leave for Ooty on a two-week holiday. Your father has asked you to prepare a checklist of things to be done before you leave the house. Prepare an eight-item checklist to give to your father. Remember to give a title to your checklist.
5. Imagine that you have to go New Delhi to appear for an interview. Make an eight-item checklist with a proper title for your reference.
6. Prepare a checklist that consists of items to be checked before you leave your house for a long tour.
7. Prepare a checklist before appearing for the University Examinations.
8. Prepare a checklist for applying for an education loan.
9. Prepare a checklist for applying for a passport.
10. Prepare a checklist for your brother who is going abroad for higher education.

III. Problem Solving essays [CO 4]

BTL - 4

1. Explore and propose effective solutions to mitigate a specific environmental issue, such as deforestation, pollution, or climate change.
2. Investigate strategies to address and prevent cyberbullying in schools. Propose practical solutions to create a safer online environment for students.
3. Analyze the challenges in mental health support within educational institutions. Develop a comprehensive plan for improving mental health services and reducing stigma.
4. Examine the causes and consequences of traffic congestion in urban areas. Propose innovative solutions to alleviate traffic issues and enhance transportation systems.
5. Investigate the environmental impact of plastic waste and suggest practical solutions for reducing plastic consumption and promoting sustainable alternatives.
6. Explore ways to promote diversity and inclusion in educational settings or workplaces. Propose strategies to overcome challenges and create more inclusive environments.
7. Analyze the factors contributing to youth unemployment and propose initiatives or policies that can effectively address this issue and support young people in the job market.
8. Examine common challenges faced by students in developing effective study habits. Propose practical solutions and techniques to enhance academic performance and time management.
9. Investigate the root causes of food insecurity in a specific community or region. Propose sustainable solutions to ensure access to nutritious food for all residents.

10. Explore the transition to sustainable energy sources and propose practical solutions to accelerate the adoption of renewable energy technologies, addressing environmental and economic concerns.

UNIT V

Part – A

- I. Numerical Adjective [CO 1]
- II. Idioms [CO 1]
- III. Shades of Meaning [CO 1]

Part – B

- I. Report Writing [CO 2]
- II. Letters to the Editor [CO 2]

Part – A

I. Numerical Adjective [CO 1]

1. A journey of 50 miles
2. A lecture for 3 hours
3. An expedition lasting for 5 days
4. A research grant of Rs 2 lakhs
5. A stamp with a value of Rs 5
6. A cricket match lasting five days
7. A drive for 8 hours
8. A tank with a capacity of 1000 gallons
9. A road measuring 100 feet
10. A walk of 5 miles
11. A bottle with a capacity of 10 litres
12. A pipe of 3 feet length
13. A lamp power of 60 watts
14. An investment of 5 lakhs
15. A journey of 200 miles

BTL - 6

16. An interval of 15 minutes
17. A tank capacity of 200o litres
18. A room with an area of 20 square meters.
19. A rope with a length of 5 meters.
20. A sound with a frequency of 100 hertz

II. Idioms [CO 1]

BTL - 3

I. Use the following idioms by choosing the correct one for the blanks given.

(Have the ball in one's court, make up one's mind, round the clock, at the eleventh hour, off the cuff, catch up, move to tears, apple - pie order, Turn a blind eye, At sixes and sevens)

1. Her house is in _____.
2. Seeing the crying child, the mother was _____.
3. He used to work _____ to become a successful businessman.
4. The workers have to _____ since the company was closed down for some days.
5. The speech which the politician gave was _____.
6. When the exams got over for the children the house was in _____.
7. Hearing the news that he was not selected in the National Team, Kiran _____ to work harder.
8. Ravi always prepares for the exams only _____.
9. I have decided to sign the document. Now _____.
10. Because he works so hard, the manager _____ when he comes in late.

II. Give the meaning of the following Idiomatic Expressions. Use them in sentences of your own.

1. Burn the midnight oil.
2. At the drop of a hat.
3. A piece of cake.

4. Bolt from the blue.
5. Cost an arm and a leg.
6. Keep up appearances.
7. Turn one's coat.
8. Play fast and loose.
9. Be wet behind the ears.
10. Turn one's coat.

III. Shades of Meaning [CO 1]

BTL - 1

Write sentences with the given words using them in separate sentences expressing 2 different shades of meaning. For eg.

Happy

Intense: Sarah was ecstatic when she received the surprise gift from her friends.

Subdued: Despite the rainy weather, Tom felt quietly happy reading a good book.

Big

Impressive: The skyscraper was a big structure dominating the city skyline.

Larger than average: The bakery offered big cookies that were perfect for an afternoon snack.

Angry

Intense: Fuming with anger, Jake slammed the door after the argument.

Mild: Disappointed rather than angry, she calmly discussed the issue.

- a. Smart
- b. Cold
- c. Sad
- d. Fast
- e. Brave
- f. Beautiful

- g. loud
- h. glitter
- i. small
- j. short

II. Fill in the blanks with words that give the appropriate shade of meaning to the given sentences.

- a. The _____ sun cast a warm glow over the beach, creating a serene atmosphere.(Choose an adjective that conveys a gentle or mild quality)
- b. After the storm, the _____ raindrops fell steadily, creating a soothing sound on the roof.(Choose an adjective that conveys a light or gentle quality)
- c. The _____ mountain stood majestically against the clear blue sky, its peak touching the clouds.(Choose an adjective that conveys an impressive or awe-inspiring quality)
- d. Despite the _____ criticism, she remained composed and focused on her goals.(Choose an adjective that conveys a mild or moderate level of criticism)
- e. The old man spoke with a _____ voice, filled with wisdom and experience.(Choose an adjective that conveys a soft or gentle quality)
- f. The _____ breeze rustled the leaves, creating a pleasant and calming effect in the garden. (Choose an adjective that conveys a light or gentle quality)
- g. The actor's _____ performance left the audience in awe, captivated by the depth of emotion. (Choose an adjective that conveys an exceptional or outstanding quality)
- h. The _____ scent of the flowers wafted through the air, creating a delightful fragrance in the garden.(Choose an adjective that conveys a subtle or mild quality)
- i. Despite the _____ challenges, the team persevered and achieved success.(Choose an adjective that conveys a manageable or moderate level of challenges)
- j. The _____ colors of the sunset painted the sky, leaving spectators in awe of nature's beauty. (Choose an adjective that conveys vibrant or intense colors)

Part – B

I. Report Writing [CO 2]

BTL - 6

1. You are an eyewitness to a road accident between car and truck. Write a thorough report on the mishap together with your suggestions for preventing mishaps of this nature going forward.

2. You have witnessed a road accident while coming to the college. Draft a report about the accident.
3. Write a report on the outbreak of fire in a multi storied building. Write a detailed report on the accident including your suggestions for preventing a recurrence of the same situation. You are the manager of the company.
4. Write a report on the theft that occurred in your company describing the entire episode mentioning all the details including the time, the articles lost etc. Imagine that you are the Safety Engineer of a car manufacturing factory. There has been a fire accident in the factory and one of the workers has been badly hurt and is in the hospital. Your General Manager has asked you to send him a detailed report on the accident together with your recommendations for averting similar accident in the future. Prepare a report accordingly.
5. In your role as a key member of a market research team, your task is to evaluate the potential profitability of constructing new apartments. Design survey questions that will provide insights into consumer preferences, expectations, and factors influencing their decisions when considering residential properties. Additionally, explore aspects related to perceived value, willingness to invest, and overall interest in the proposed apartments.
6. In your crucial role within the market research team, your task is to assess market needs and identify potential success factors for the launch of a new bike service company. Develop survey questions to comprehensively understand the preferences, expectations, and requirements of potential customers within the biking community. Additionally, delve into aspects such as satisfaction with current services, preferences regarding pricing, and overall enthusiasm for the envisioned bike service company.
7. You are an eyewitness to a road accident between car and truck. Write a thorough report on the mishap together with your suggestions for preventing mishaps of this nature going forward.
8. You are Suresh of L.M. Jain School, Ajmer. As Secretary of your School Co-Curricular Activities Club, you visited a slum area in your city where the people suffered a great loss of life and property in a massive fire. The students of your school rendered their services and material help to the victims. Write a report in 100-125 words for your school magazine.
9. Your school recently organized a cultural festival. Write a report for the school magazine. Include all the details like date, events, guests, special features etc.
10. You are a manager in an office where a technical glitch caused a delay in project delivery. Write a report to your senior management. Include the following: Date and nature of the incident, steps taken to address the issue, impact on project timelines and outcomes and preventive measures for the future.

II. Letters to the Editor [CO 2]

BTL – 6

1. Write a letter discussing the increasing traffic congestion in our city and propose solutions to alleviate the problem.

2. Share your concerns about recent safety issues in the community and suggest ways to enhance security measures.
3. Discuss the various issue that the teenagers face in the 'Digital Age' and the means to help them to resolve.
4. Discuss the challenges and advantages of the new Kilambakam bus terminus which has come up in the outskirts of Chennai city.
5. Discuss the issues related to data privacy, surveillance, and the ethical use of technology, especially with the rapid advancement of artificial intelligence.
6. Highlight problems with the public transportation system and suggest improvements for better efficiency.
7. Discuss the increasing awareness of climate change and the need for sustainable practices to address environmental challenges.
8. Raise awareness about mental health issues in the community and suggest ways to promote mental well-being.
9. Express concerns about noise pollution in certain areas and propose solutions to address the issue.
10. Share ideas for enhancing local parks and recreational facilities for the benefit of the community.