

# SRM Valliammai Engineering College

(An Autonomous Institution)

SRM Nagar, Kattankulathur – 603 203

## Internal Quality Assurance Cell

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17.07.2023

### IQAC Meeting held on 17-07-2023 in the Conference Hall

**Members Present:** The Chairperson, Member from the Management, Teachers, Nominees from Local Society, Alumni and Students, Employers / Industrialists / stakeholder, Administrative Officers and IQAC Coordinator.

#### Agenda:

1. Review of previous Minutes of Meeting.
2. Announcement of New IQAC Members
3. Compliance by Academic Audit
4. Compliance by NBA
5. Compliance by Board of Studies
6. Compliance by ISO External Audit
7. Compliance by AISHE, ARIIA, NIRF, IIC and IIP Coordinators
8. AQAR Report Preparation
9. Any other Points

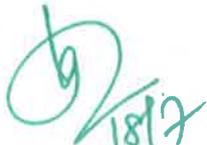
#### Minutes

The Chairperson extended his warm greetings to all the IQAC members. Then the following points were discussed in the meeting:

1. The minutes of the previous meeting were reviewed.

2. A list of noteworthy credits from multiple departments was appreciated.
3. The NBA committee members suggested that students be made more aware of CO, PO, and PSO.
4. The board of study members suggested that many alumni can participate in your regular activities.
5. The ISO External Audit Team suggested that all routine activities require a risk assessment analysis.
6. NIRF focuses on the government funds received and utilized by our institute. Increase the percentage of placements, higher studies, and entrepreneurship.
7. The subsequent AQAR report can be uploaded in December.
8. Academic administration software reduces repetitive documentation work; consequently, faculty can be automatically involved in the research activities.

  
17/1/2023  
IQAC Coordinator

  
18/1/23  
Principal

**Copy to:**

1. The Director
2. The Principal
3. The Vice Principal
4. All Members
5. IQAC File