



SRM Valliammai Engineering College

(An Autonomous Institution)

SRM Nagar, Kattankulathur – 603 203



Internal Quality Assurance Cell

31.07.2025

IQAC Meeting held on 30.07.2025 in the Conference Hall

Members Present: The Chairperson, Member from the Management, Faculty, Nominees from Local Society, Administrative Officers, Alumni & Students and IQAC Coordinator.

Agenda:

1. Review and approval of previous Minutes of Meeting.
2. ATR on decisions made during the last meeting.
3. Discussion on Academic Audit and follow-up actions.
4. Review of student and Faculty Feedback Reports.
5. Initiatives for Enhancing Teaching- Learning Practices.
6. Progress on NAAC Accreditation / NIRF Ranking Processes.
7. Updates on FDP, Workshops and seminars etc.
8. Status of Research, Consultancy and Extension Activities.
9. Development of best Practices and their Implementation.
10. Quality Enhancement Plans for the upcoming Quarter.
11. Any other Points

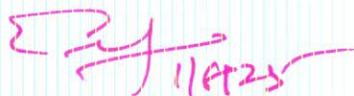
Minutes

After the Chairperson extended a cordial welcome to the IQAC members, the meeting led into a discussion on the key issues.

1. The Minutes of the previous meeting was reviewed and approved by the members.
2. Explored the Action taken Reports (ATR) for the decisions made during the last meeting. Academic Audit comments and follow-up actions were reviewed. Brought up the student and Faculty feedback reports and were Analyzed.
3. To enhance the Teaching-Learning Process, staff were encouraged to compile the video lectures with annotations for their corresponding or interested subjects and insisted to share in the public forum's. Details

of the video lectures uploaded by the staff members are to be submitted in the next meeting.

4. Reviewed the Progress on NAAC Accreditation and NIRF Ranking. Discussed about the NBA accreditation committee visit for e-SAR uploaded departments. The use of well-structured software for CO-PO assessment and attainment can minimize repetitive documentation by faculty, thereby enabling committee members to dedicate and utilize more time to research activities. Enquired about the Student Satisfaction Survey (SSS) & AQAR submission.
5. Examined the status of the Research, Consultancy and Extension activities. Discussed about the participation and organizing of department level and college level events like FDP, Workshops and seminars.
6. Reviewed the ABC (Academic Bank of Credits) registered and certificate uploaded details for students and advised to initiate the APAAR ID registration process for faculty members also.
7. Discussed about the Green Initiatives and maintaining the proper documentation and also about the status of 'Unnat Bharat Abhiyan' Scheme.
8. Addressed about the awareness among the newly joined faculty members related to login credentials in ORCID, SCOPUS, Web of Science, Vidwan, Google Scholar etc.

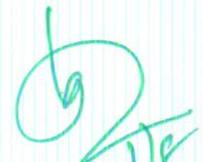


IQAC Coordinator

Copy to:

1. The Director – Academic and Admin
2. The Director - SRM VEC.
3. The Principal
4. The Vice Principal
5. All Committee Members and Coordinators
6. IQAC File




PRINCIPAL