

# **SRM VALLIAMMAI ENGINEERING COLLEGE**

(An Autonomous Institution)  
S.R.M. Nagar, Kattankulathur- 603 203

## **Internal Quality Assurance Cell**

---

**Date: 01.11.2023**

### **IQAC Meeting held on 31.10.2023 in the Conference Hall**

**Members Present:** The Chair Person, Member from the Management, Teachers, Nominees from Local Society, Alumni and Students, Employers / Industrialists / Stakeholder, Administrative Officers and IQAC Coordinator.

#### **Agenda:**

1. Review of previous Minutes of Meeting.
2. Review of Board of Studies Meetings.
3. Review of NAAC, NBA and ISO.
4. Review of AISHE, ARIIA, NIRF, IIC and IIP.
5. Finalizing the date for Academic Audit and Academic Council Meeting.
6. Any other points

#### **Minutes**

The Chair Person extended his warm greeting to all the IQAC members.

Then the following points were discussed in the meeting:

1. The minutes of the previous meeting were reviewed.

2. The minutes of the previous Board of Studies meeting were reviewed.
3. A list of noteworthy credits from multiple departments was appreciated.
4. The NAAC, NBA and ISO files need to be updated for the academic year 2023-2024 Odd.
5. It is decided that the Academic Audit are planned to conduct twice per year.
6. The AISHE, ARIIA, NIRF, IIC and IIP activities are planned to be conduct on February / March 2024.
7. For Improving the NIRF ranking of our college, maximum efforts need to be taken by all.
8. IQAC data of our college for the academic year 2022-2023 need to be uploaded in NAAC Website on or before 29.02.2024.
9. The Academic Council Meeting is planned to be conduct on March 2024.

  
IQAC Coordinator

  
Principal

Copy to:

1. The Director
2. All Members
3. IQAC File.