

SRM Valliammai Engineering College
(An Autonomous Institution)
SRM Nagar, Kattankulathur – 603203, Chengalpattu Dt., Tamil Nadu.

Minutes of the 4th Finance Committee Meeting

Venue: Conference Hall Date: 28th August 2024 Time: 11.00 a.m.

AGENDA

- 4.1 Approval of previous Minutes of Meeting.
- 4.2 Approval of Budget Proposal for the Academic Year 2024-25.
- 4.3 Approval of Fee per Candidate on various affairs of students.
- 4.4 Approval of Various Extra/Co-Curricular Activities for AY2024-25.
- 4.5 Any Other Points

Members Present:

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| 1. Dr.M.Murugan, Principal, SRM VEC | - Chairman |
| 2. Ms.Harini Ravi, Correspondent, SRM VEC | - Member |
| 3. Dr.A.Pandurangan, Professor in Chemistry, Anna University | - Member |
| 4. Dr.B.Chidambararajan, Director, SRM VEC | - Member |

The Principal (Finance Committee Chairman) extended a warm welcome to the members to the 4th Finance Committee Meeting.

Initially, the Principal briefed about the various activities carried out in the odd semester and the proposed activities to be carried in the forthcoming even semester of this academic year 2024-25. Subsequently, the agenda was taken up for further discussion.

Points discussed:

- 4.1 *Approval of previous Minutes of Meeting.*

Previous Minutes of the Meeting was read and approved by the Finance Committee after a brief discussion.

4.2 Approval of Budget Proposal for the Academic Year 2024-25.

The Committee discussed the anticipated income and expenditure in detail and hence the proposed budget for the financial year 2024-25. After the complete discussion, the Committee recommended the 'Overall Budget Proposal' and the 'Events Budget' for the Academic Year 2024-25 for submitting it before the Governing Body for the further approval.

4.3 Approval of Fee per Candidate on Various Affairs of Students.

With reference to the Letter No.AU/CSA/SA/01 dated 16.08.2024, the Fees for the following items are revised and approved by the Centre for Student Affairs, Anna University, Chennai from the academic year 2024-25. The Committee also approved the same to be followed.

Fee Detail	Existing Fee Rs.	Approved Fee Rs.
Readmission Fee	2,000/-	2,500/-
Transfer Fee	2,000/-	2,500/-
Readmission Cum Transfer Fee	4,000/-	5,000/-
Change of Name Fee	1,500/-	1,900/-
Provisional Eligibility Certificate Processing Fee	5,000/-	6,300/-
Registration, Recognition & Administration Fee (Tamil Nadu)	1,550/-	2,000/-
Registration, Recognition & Administration Fee (Other State)	2,150/-	2,700/-
Registration, Recognition & Administration Fee (Foreign Nationals)	3,750/-	4,700/-

4.4 Approval of Various Extra/Co-Curricular Activities for AY2024-25.

The Committee reviewed and appreciated the proposed 'Events Budget' for the Academic Year 2024-25 with 260 various events costing Rs.53.86 Lakhs and recommended for submitting it before the Governing Body for the approval.

4.5 *Any Other Points.*

The Committee reviewed the following Circulars by the Anna University, Chennai for Fees Revision on various items and suggested to adhere to it, until further intimation is received from the AU.

- Letter No.:AU/COE/C20-C30/Fee Revision/2024/2 dated 23.08.2024
- Letter No.:AU/COE/C20-C30/Fee Revision/2024/3 dated 25.08.2024

The meeting was concluded with a vote of thanks by the Principal for their valuable recommendations for the smooth functioning of the institute.




**Chairman,
Finance Committee**